

MINUTE

Smarter Co-ordinating Group

April 15th 2010 [Meeting 6 Meeting 4 in January cancelled]

9:30 a.m. – 10:40 a.m.

Dunbarney House, Dr. Gray's Hospital

Meeting called by agreement

Attendees:

John Carney	john.carney@moray.gov.uk	01343563534	A	A	Y	Y	A
Sean Coady	Sean.coady@nhs.net	01343 567129	S	S	N	N	Y
Susan Chalmers	susan.chalmers@careers-scotland.org.uk	01343548884	Y	Y	A	A	Y
Karen Delaney	karen.delaney@moray.gov.uk	01343563602	A	A	A	Y	N
Richard Donald	richard.donald@moray.gov.uk	01343563182	Y	Y	Y	Y	A
John Ferguson	john.ferguson@moray.gov.uk	01343563404	N	Y	N	A	Y
John Hammond	john.hammond@scra.gsx.gov.uk		N	N	N	N	N
Graeme Jarvis	graham.jarvis@moray.gov.uk	01343563405	Y	A	Y	Y	Y
Anne Lindsay	anne.lindsay@moray.uhi.ac.uk	01343576306	A	Y	Y	Y	A
Hugh Mackie	Hugh.mackie@grampian.pnn.police.uk		Y	Y	Y	Y	Y
Chris Wiles	chris.wiles@nhs.net	01343 567399	A	Y	Y	A	A
Ian Wood	ian.wood@aberlour.org.uk	01343546214	Y	Y	Y	Y	A

For Information:

Jeremy Akehurst	Jeremy.akehurst@moray.gov.uk	01343 563608					
Tracey Gervaise	Tracey.gervaise@nhs.net	01343 567129				Y	
Gill McGhie	Gill.mcghie@moray.gov.uk	01343 563053					
Anne Sim	Anne.sim@moray.gov.uk	01343 563183					
Lori McQuaker	Lori.mcquaker@moray.gov.uk	01343 563533					
Yvonne Watson	yvonne.watson2@nhs.net	01343 567129					

09:30 Apologies noted from John Carney, Richard Donald, Anne Lindsay, Chris Wiles and Ian Wood.
Minute of previous meeting was approved.
No items arising not included in agenda

Commissioned Groups: CHIM Tracey Gervaise raised concerns about the request to move Child Health In Moray to the Healthier Coordinating Group. She and Sean feel that the topics encompassed in it [including Health Promoting Schools, Child Protection, Transition Services, LAAC, Additional Support for Learning] mean that it sits more soundly with the Smarter theme than with the Healthier theme. The group agreed to accept their recommendation and withdraw the request to transfer the subgroup. RD

Susan reported that the Smarter Strategic Group had noted the absence of information regarding progress towards the targets related to perinatal mental health screening and drug & tobacco free new mothers. Tracey explained that NHS was struggling to get valid data to measure progress on these targets. Following discussion around the number of sub groups reporting to the Smarter Strategic Group, the SSG asked that action be taken to streamline the number of groups and the Corporate Policy Unit Manager was asked to develop criteria for the management of groups and to obtain a decision on the number of Council representatives on the groups. BM via RD

	<p>It was agreed that the LISOs Group did not need to report to the STCG as part of the formal structure, but LISOs should continue to provide information to the STCG via their meeting minutes.</p>	RD
	<p>As a result of the various discussions, it was suggested that we set aside some time to reflect on the number of groups, strategies, policies and SOA targets under the remit of the STCG and attempt to streamline these as far as possible to reduce overlap, refine priorities, ensure all actions relate to SOA targets or legal requirements, plug gaps [eg application of GIRFEC and LIAP processes to 16+ pupils], have one overarching strategy / policy where possible instead of several, etc. To be discussed at a future meeting when more members are in attendance.</p>	RD
GIRFEC	<p>The report from the GIRFEC sub group was discussed. In response to the request to the group to commit to supporting the implementation of the LIAP processes, John Carney was asked to arrange for a joint statement to be signed by Donald Duncan, Andrew Fowlie, Sharon Milton and Sandy Riddell to reflect the availability of revised materials and reinforce the expectation that staff would comply with the LIAP process. This statement should be placed on the website alongside the revised materials and an email alert sent out to staff to encourage them to use the site.</p>	JC
	<p>The GIRFEC sub group had asked for clarity with regard to the approach to be taken, and by whom, if staff failed to implement the revised LIAP procedures. It was agreed that the norm would be for LISOs to collect information from the LMGs and report this to the GIRFEC sub group whose members would then be expected to take the specific information back to their own organisation with a request for line managers to take action. The GIRFEC sub group would report in general terms on the issues and outcome to the STCG.</p>	RD
	<p>The issue of a need for a service directory which could supply information about organisations and supports available was discussed. It was recognised that access to information about services was a longstanding problem and applied to more than just the Smarter theme. John Ferguson was asked to explore the option of using the RIO resource to develop and maintain such a directory.</p>	JF
	<p>The concept of having a Named Person in addition to the Lead Professional was discussed and agreed as mitigating risk and ensuring accountability. Jeremy was asked to seek clarification about the age limits for GIRFEC – was it 16th birthday or statutory school leaving age, if older? Richard was asked to identify a solution to holiday periods when teaching staff would not be available to act as the Named Person – the suggestion was made that it could be a QIO if sufficient information was recorded on SEEMIS. Jeremy was asked to consider how SEEMIS could be used most effectively to support GIRFEC. Sean reassured everyone that the trend in health towards a “corporate caseload” approach wouldn’t prevent a child having a Named Person and would ensure that cover was available to support the child when their Named Person was on leave.</p>	JA
Integrated Children’s Services Plan	<p>Richard was asked to send out an electronic copy of the ICSP to group members for them to read with a view to discussing at the next meeting.</p>	RD
Policy on Looked After	<p>It was agreed that the LAC policy be issued to members for consideration by the relevant people in their organisations and that it should also be sent to relevant voluntary sector service providers and to advocates of service users such as Who</p>	RD/JC ALL

Children

Cares?, with a request for comments to be returned by 31st May.

AOCB

Susan offered her apologies for the next two meetings.

Date of next meeting

The next meeting will take place at **9:30 a.m.** on **27th May 2010** in **Room 201** when refreshments **will definitely not** be available.

Future dates:

9:30	Thursday 08 th July 2010	Heritage Centre
9:30	Thursday 16 th September 2010	Heritage Centre
9:30	Thursday 28 th October 2010	Heritage Centre

Additional Instructions:

Please note date of next meeting.