

**Moray Economic Strategy
Inward Investment and Business Growth Group meeting
Monday 23rd February 2015, 10.00am
Board Room, Highlands and Islands Enterprise (HIE) Moray, Forres**

Meeting note

Attendees	David Oxley (DO), Steven Hutcheon (SH), Nicole Green (NG) – HIE; Cllr Douglas Ross (DR), Gordon Sutherland (GS), Jim Grant (JG) – Moray Council; Mike Ramsay (MR) – Scotland Electronics International Limited
Apologies	Andrew Anderson (AA) – HIE

1) Update on Spaceport Proposition

Bid Timeline

Information has been received with regards to the timeline for bidding. Key dates are below:

Feb 26th – Start of Pre-Qualification process with bidders to advise on what will be required to bid i.e. license terms, facilities etc.

June 15th – Formal bid launch.

Oct 15th – Bid submission deadline.

Feb 16th – Bid winner announced.

Local Engagement

AA and GS have presented to the Forres Community Council who responded positively. No immediate concerns were expressed. Findhorn and Kinloss Community Council have previously stated they are happy for this to move forward and have been sent all relevant information.

Communications

If down selection announced this week there will be a quick issue of a press release around this. DO to lead on a potential visit to Harwell with James Cameron, HIE. Leigh Shanks, HIE, to coordinate logistics. Peter Jones, Moray Council and Jane Cumming, Platform PR, will re-open the conversation with the owner of Moray Spaceport website. It would be useful to have a stand-alone website.

JG to circulate the proposition for actions to be assigned.

HIE Position

DO meeting with Alex Paterson, Chief Executive, HIE, on Friday this week. It is important to understand what HIE's position will be moving forward.

It was agreed that if Kinloss is not part of the down selection clarifications will be sought and a bid could still be put forward.

MR in discussions with potential private funders.

2) AOB

N/A

3) Date of Next Meeting

TBC – Next week

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Actions from meeting

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Action number	Agenda item	Decision	Action by
1	1	Lead on a potential visit to Harwell with James Cameron, HIE	DO
2	1	Ask Leigh Shanks, HIE, to coordinate logistics for Harwell visit	SH
3	1	Circulate the proposition for actions to be assigned	JG