

**THE MORAY COUNCIL
ENVIRONMENTAL SERVICES DEPARTMENT**

MORAY FORUM TRANSPORT STEERING GROUP – Tuesday 5 May 2015, 10am

VENUE – Moray Council HQ, Room 200

ATTENDEES:

B Ross, Acting Transportation Manager (BR)
 C Hall, Planning Officer, Community Transport (CH)
 A Milne, Moray Transport Working Group (AM)
 F Villani, Chief Officer, tsiMoray (FV)
 F Rolt, Admin Support, Moray Transport Forum (FR)
 J Mackie, Head of Community Care (JM)
 S Fletcher, Scottish Representative, Community Transport Association (SF)
 D MacRae, Public Transport Manager (DM)
 L Davidson, PA to HoDS (LD)

APOLOGIES:

Councillor F Murdoch (FM)
 Councillor G McDonald (GM)
 N Moss, Transportation Manager (NM)
 R Robertson, Director, Hitrans (RR)
 R Huggan, Commissioning and Performance Manager. TMC (RH)
 C Campbell, Research and Information Officer, TMC (CC)
 G McLean, NHS Grampian (GMc)

Item	Subject	Action
1.0	Apologies	
1.1	Apologies were noted as above.	
2.0	Minute of Previous Meeting Dated 10 March 2015	
2.1	2.1 – Chris to take forward having the transport guide delivered to the 463 homes that did not get it – this is in progress.	
2.2	2.2 – Fiona and Anita were to contact Stagecoach to ask if they would like to part fund the next seminar – this has not been done yet as they need to arrange a meeting with the Learning Disability Partnership and Stagecoach. It was noted that Abellio is proposing to meet with access panels to talk about access to transport. Fiona will ask Ranald for a contact at Abellio.	FR/AM FR
2.3	2.8 – Report titled ‘Value of Community Transport, Economic Analysis’ was circulated with the 10 March 2015 minute. Sheila will send a link to all to the Scottish Government analysis which was done (this was more in depth). Fabio noted that his member of staff has managed to obtain funding for Speyside.	SF

2.4	3.1 – A hard copy of the draft seminar report was handed out to all at the beginning of the meeting. A copy will also be circulated with this minute. It was agreed that comments would be welcome by the end of May. Lorna will collate comments and send to everyone in the group.	ALL
3.0	<p>Public Transport</p> <p>3.1 New Grantown on Spey Service Launch – the service commenced 22 April 2015, 20 passengers in the first week and 6 passengers in the second week (probably due to the weather). Timetables were delivered to residents, businesses and hotels in the local area. So far the service has been welcomed with one particular tourist extending their visit to use the service. Passenger numbers will be kept track off. Donald and Chris will liaise with the community and undertake surveys to assess if the service would be required through the winter months. Concern on the condition of the road between Tomintoul and Grantown during the winter months was noted.</p> <p>3.2 Rothiemay Shoppers Service – Chris will commence discussions with Rothiemay shoppers. They have had set days in the past (Tuesdays and Thursdays) and they are reluctant to change these days. Chris said it was difficult to get a bus on these days as the dial-a-bus is busy. If the shoppers wanted to go on Mondays and Wednesdays they have a spare bus that could accommodate them and it might even work out that residents in Newmill would be able to use the service too. Chris will update the next meeting.</p> <p>3.3 Potential for Keith – Inverness Shoppers Service – Anita said that an event is being organised in Speyside for 20 June (Glenrinnes Hall, 10-12.30pm). The event is free and is being organised to engage the community to see if they would use this service, how often they would use it and what they would be willing to pay to use it. Fabio agreed to provide a member of staff to help facilitate the event. A discussion was also held about young people in the area and how they can access transport. Discussions have taken place with the outreach worker in Dufftown and a meeting will be held with Speyside High in due course. Chris noted that he has been working with the outreach workers from a youth group in Dufftown and that the fathers of those attending the youth group might be willing to be trained up to drive the bus (they have been offered the bus for free if they pay for the fuel).</p> <p>3.4 With regards to equality Sheila noted that extending the concessionary fare scheme to cover community transport and not just public transport was being discussed as it was seen as unfair.</p> <p>3.5 Dial-A-Bus Update – Border Zoning – Chris explained that the contact centre book dial-a-bus trips based on the ‘zone’ that the</p>	<p>DM/CH</p> <p>CH</p>

3.6	<p>person lives in. This also sets the price for the trip. It means that the areas in the Buckie zone for example won't cover a trip to Elgin as when the operator in the contact centre selects the person's record it won't show that as being a valid trip (based on where they live). This means that operators have to have up to date scripts or knowledge to be able to know this information. If someone can use a Stagecoach service then they should be taken to that bus stop. This is also dependant on how fit the person is to get on and off a Stagecoach bus (i.e. be able to climb flight of steps). Chris is meeting with 2 service users this week and will assess them (i.e. will take a bus with him to see if they can climb steps etc). He will also find out why they no longer use the Babs service.</p> <p>Public Transport Information – Ranald will be asked to invite Julie Cromarty who was appointed on 24 January 2015.</p>	<p>CH</p> <p>RR</p>
4.0 4.1	<p>Community Transport</p> <p>Aberdeenshire Community Transport Forum – the next forum is on 2 July at 12noon in Woodhill House, Aberdeen. Fabio, Sheila, Fiona Murdoch, Fiona Rolt, Donald and Chris will all attend the meeting. Chris is arranging a bus leaving Elgin at 10am. Chris will send the agenda to all. If anyone else would like to go please contact Chris (chris.hall@moray.gov.uk or 01343 563798).</p>	<p>CH</p> <p>ALL</p>
5.0 5.1	<p>Private Transport</p> <p>Car Share Access to NHS – Anita met with Stephen Cooper (Head of Direct Services) following the meeting on 13 January 2015 and was advised to hold off sending the letter to the NHS whilst the integration of health and social care was taking place. Jane didn't think that it would be an issue to send the letter so Anita agreed to draft the letter and send to George McLean. Anita will also reinforce to George that he has an invite to attend this group. Anita will also draft a letter to Cllr Creswell who is chair of the Health and Social Care Services Committee.</p>	<p>AM</p>
6.0 6.1 6.2 6.3	<p>Other Transport Groups</p> <p>HTAP (Health Transport Action Plan) Update – Donald attended the 'Access to Health & Social Care Sub-Group' on 23 April in Aberdeen. The following pointes were noted:</p> <p>Grampian Volunteer Transport Awards – this event took place in 7 October 2014 to recognise the important work of volunteer drivers and escorts within Grampian. It has been decided to repeat the event but probably every 2 years. It is likely that the next drive will start next May for 2016 awards.</p> <p>Transport helpline – Donald said that there was reluctance to</p>	

	change the contact telephone number on the paperwork, this has added confusion and frustration.	
6.4	It was reported that £800,000 had been spent in the last 3 years to get people to and from hospital. It is not sure what elements this figure consisted of though. A discussion was held about where responsibility lies for who should/could take the patient home from hospital. It was noted that there has been a downfall in the number of volunteer drivers. The last minute will be circulated with this minute.	LD
7.0	Learning Disability Partnership Board	
7.1	Anita and Sheila met with the group. There was an issue with Stagecoach changing the type of bus on the coastal route which did not provide wheelchair users with access. Training has been taking place for drivers to be taught how to operate lifts on buses. Chris said that Council drivers were also being trained or refreshed (ENABLE have offered compact training sessions for all drivers). Donald will raise this issue at his next meeting with Stagecoach management.	DM
8.0	AOCB	
8.1	Hitrans Thistle Assistance Card – Hitrans are producing assistance cards to help people with disabilities. The cards will be used to tell transport staff about any additional help or assistance that the person might need (could be age, disability or illness related). Donald said he would speak to Neil MacRae at Hitrans to see if there is an official launch date for the cards.	DM
8.2	Alzheimer's Scotland – Anita said that Alzheimer's Scotland had offered training for drivers.	
9.0	Next Meeting	
9.1	Tuesday 30 June 2015, 10am. Venue – room 301, HQ (Lorna will look for an alternative venue as this room is not ideal).	ALL