

**THE MORAY COUNCIL
ENVIRONMENTAL SERVICES DEPARTMENT**

MORAY FORUM TRANSPORT STEERING GROUP – Tuesday 24 May 2016, 2pm

VENUE: Moray Council Annexe – Meeting Room 1

ATTENDEES:

Anita Milne, Moray Transport Working Group (AM)
 Nicola Moss, Transportation Manager (NM)
 Fabio Villani, Chief Officer, tsiMoray (FV)
 Linda McDonald, Buckie Area Forum (LM)
 Angela Sutherland, Forres Area Forum (AS)
 Donald MacRae, Public Transport Manager (DM)
 Chris Hall, Planning Officer, Community Transport (CH)
 Councillor Fiona Murdoch (FM)
 Iain Catto, Elgin Community Council (IC)
 Lorna Davidson, PA to HoDS (LD)

APOLOGIES:

Craig Woodall, Stagecoach (CW)
 George McLean, NHS Grampian (GMc)
 Mike Whelan, Commissioning Officer (MW)
 Julie Cromarty, Public Transport Information Officer (JC)
 Sheila Fletcher, Scottish Representative, Community Transport Association (SF)

Item	Subject	Action
1.0	Introductions and Apologies	
1.1	Introductions were held for the benefit of Angela and Linda. Apologies were noted as above.	
2.0	Minute of Previous Meeting Dated 22 March 2016	
2.1	Attendee list – add Iain Catto to the list.	LD
2.2	Future minutes – include the name of the person rather than initials to identify people in the body of the minute.	LD
2.3	3.1 – Mike has obtained a copy of previous research that was done by Catriona Campbell and Anita, Mike and Fiona met to discuss. Some updating will need to be done.	AM/MW/FM
2.4	3.2 – Anita is meeting with the car share scheme people 26.5.16. Nicola said that a report is being submitted to the next Economic Development and Infrastructure Services Committee on 28.6.16 to report on the findings of the car club feasibility study and to recommend the next steps.	AM
2.5	3.3 – Anita and Iain have not met with Keith and Dufftown Railway	AM/IC

	<p>yet. Anita explained that she had met a representative from the railway at the first forum that took place and she said they were keen to try to achieve better linkages with transport in the area to aide visitors to the railway. Nicola said they also had a desire to link up with national railway services and noted that the North Yorkshire Moors Railway does something similar (i.e. day to day trains using parts of preserved railway line). Iain said that he would obtain a copy of the Keith and Dufftown railway strategy documents when he meets with them.</p>	
2.6	3.7 – Iain and Donald agreed to meet to speak about visual improvements that could be carried out at Elgin bus station.	IC/DM
2.7	3.9 – Project worker – Fabio asked if this was still being taken forward (after Eildh from tsiMoray advised not to take forward the application for funding). It was agreed that someone was needed to carry out some research on demographics and that this would give the group a clearer picture in terms of planning current and future work. Fabio said that this could be an opportunity for an intern (graduate) and could be hosted by tsiMoray. Anita, Fiona and Mike will meet to discuss a brief.	AM/FM/MW
3.0	Transport Scotland – Development of Accessible Transport Plan	
3.1	The report was circulated with the papers. A summit was held on 24 March 2015 and 48 issues gathered from disabled people were discussed under 4 themes. A copy of the 48 issues is being circulated with this minute (a link was embedded in the report). Transport Scotland have indicated that it will take about 10 years to complete. The issues are not listed in order of priority.	LD
3.2	A discussion was held about which issues we think are priority to Moray. It was agreed that this would be discussed in more detail at the next meeting once everyone had studied the 48 issues. Nicola agreed to invite a representative from the disability forum to the next meeting.	ALL NM
4.0	Transport Updates	
4.1	<p>Public Transport Unit</p> <p>334 Kingston service – 5 return journeys per day and 2 short journeys round Elgin. Costs are being covered comfortably. Guaranteed funding and our current set up (PTU cover/Fleet cover etc) would need to be thought about before a weekend service could be thought about.</p> <p>336 Aberlour to Elgin via rural Speyside – 2 days per week. 7 passengers travelled on the first day so this is a good start.</p>	

	<p>365 Tomintoul to Keith – running on a Tuesday, Thursday and Friday – route was changed due to a change of driver and this has also had the added benefit of ensuring that passengers have less of a wait for the bus. Route starts in Aberlour now.</p> <p>340/341 – this service is only in place until the road is built. After that dial a bus leaflets will be dropped off to residents as there will be no bus service in place.</p> <p>4.2 Dial M</p> <p>April showed a modest rise in passenger numbers. Winter figures were slightly lower. Elgin numbers have risen. Buckie figures are still low but it was noted that Buckie also has BABS dial a bus and some locals will be more used to them as they have been in place longer. Chris said that areas such as Deskford have low usage and he thought that there was still a perception that people think dial a bus is for older people only.</p> <p>A longer term aspiration for dial a bus is to start journeys earlier in the day and finish later (currently restricted by school times). It would also be proposed to stop the zoning split and allow people to travel on different journeys (i.e. buses dropping passengers at places for them to be picked up by a different bus).</p> <p>Chris said he is currently looking at providing a service from Garmouth/Kingston to Fochabers doctor surgery that would be bookable on the day.</p>	
4.3	<p>Transport for Health and Social Care</p>	
	<p>Fiona obtained a contact e-mail address for the ambulance service but has had no reply. Fiona will contact Pam Gowans again for an alternative contact name and address.</p>	FM
4.4	<p>Community Transport</p>	
	<p>Anita and Fiona will arrange to meet BABS Dial a bus, Forres Osprey Trust and the people running the Hopeman mini bus.</p>	FM/AM
	<p>Chris will send Fiona and Anita contact details for Lossiemouth senior citizens as they have a minibus.</p>	CH
	<p>Laich of Moray Trust – Anita has struggled to find contact details. All to check to see if they have details and to pass to Anita.</p>	ALL
5.0	<p>Annual Transport Seminar</p>	
5.1	<p>Seminar being held in Lhanbryde on 10 September 2016.</p>	ALL TO

	<p>Actions:</p> <ul style="list-style-type: none"> - Donald to pass on contact details for Transport Scotland to Anita. - Agreed that the seminar could include an item on the transport guide and a discussion on any changes that could be incorporated into a revised guide. - Nicola will speak to Stacey Lynch from Network Rail about providing some funding for the seminar. - Nicola will speak to Scotrail for a speaker to attend the seminar. - Donald will ask Stagecoach for a speaker to attend the seminar. - Donald will ask Stagecoach and Hitrans if they would like to provide funding as they were not invoiced for the last seminar. - PTU will provide updates at the seminar. - Anita to circulate a 'save the date' note to give early warning of the date. 	<p>NOTE</p> <p>DM</p> <p>NM</p> <p>NM</p> <p>DM</p> <p>DM</p> <p>DM//CH</p> <p>AM</p>
<p>6.0</p> <p>6.1</p> <p>6.2</p> <p>6.3</p>	<p>AOCB</p> <p>Car share scheme Huntly – Iain noted that the scheme in Huntly has obtained £15k funding from car plus to employ a member of staff to take the scheme forward.</p> <p>Transport Guide – the guide issued in November 2014 is already looking out of date and it was agreed that it should be updated. Fiona suggested it could go out when the next Council tax bills are issued to every household. It was agreed to include a map showing the routes. Anita agreed to speak to the area forums to find out if they thought the guide was worthwhile and whether they would want to commit funding towards a revised guide. To be discussed further at the next meeting.</p> <p>Fabio said that tsiMoray was finding it increasingly difficult to commit time and resource to attend every group that he is invited to. He asked the group if they thought it would be okay for tsiMoray to remain on the circulation list for papers but that someone would not always attend the meeting. It might be that someone would attend if there was a specific item that they needed to contribute towards or could help with. The group</p>	

	agreed.	
7.0	Next Meeting	
7.1	<p>19 July 2016, 10am – Meeting Room 1, Annexe</p> <p>Next Agenda</p> <ul style="list-style-type: none"> - Transport integration (different sources of funding and the disjointed rail/bus network arrangements). - Anita to speak to Ian Todd about planning for real and making sure that all areas are aware that transport issues should be passed to the group. - 48 action points. 	<p>ALL TO NOTE</p> <p>LD</p>