

COMMUNITY ENGAGEMENT GROUP MEETING – 06 MAY 2015

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Stewart Cree (Leader) Chair, Councillor Gowans, Alastair Kennedy (Joint Community Council), Anita Milne (MFCHA), Irena Patterson (Disability Forum), Fiona Rolt (Area Forums), Alison Thow (Police Scotland), and Fabio Villani (CPOG rep) Lead Officer.</p> <p><u>APOLOGIES</u> Apologies were received from Tracey Gervaise (NHS Grampian), Councillor Morton & Don Vass (tsiMoray).</p> <p><u>IN ATTENDANCE</u> Andrea McArthur, Minute Taker John Ferguson, TMC Councillor Allan Wright, ex-officio</p>	
1.	Previous Minute – 03 March 2015	The minute was agreed as an accurate record of the previous meeting.	
2.	Matters Arising	<p>(i) Community Empowerment (Scotland) Bill – John Ferguson John advised that there was no update to provide.</p> <p>Item 4 – previous minute – Fiona advised that comments had been returned from Moray Forum and Milne’s Forum although these were (i) not noted on the list in the report and (ii) views did not appear to be represented in the final report. Anita has raised the matter with the Chair of the Health & Social Care Integration Board.</p> <p>ACTION: Councillor Cree to raise with Pam Gowans. Need assurance that views were incorporated into the final report.</p> <p>Item 3 – previous minute - Alastair advised of event on 20 April 2015 at which the Planning Section and the JCC held jointly in respect of the Local Development Plan to include developer’s obligations and rural groupings. Over 40 people attended. Emma Gordon, Planning Officer, is currently organising training sessions on how best to respond to the new Local Development Plan.</p>	

3.	Discussion Sessions	<p>Fabio led on this item with discussion on the following topics:</p> <ul style="list-style-type: none"> (i) Achieving a shared understanding of the CEG role and responsibilities (ii) Articulating what the CEG is asking the CPB to do (iii) Developing a new action plan for the CEG, aligned with its key focus <p>AGREED: Fabio to produce draft Action Plan for circulation by Monday 11 May 2015 for presentation to Community Planning Board on 04 June 2015</p> <ul style="list-style-type: none"> (iv) Clarifying membership of the CEG <p>AGREED: Fabio to circulate draft notes of discussion in respect of items (i) – (iv) and circulate to CEG for comment</p> <p>Councillor Cree, Chair, had to leave the meeting following this item.</p>	<p>FV</p> <p>FV</p>
4.	10-Year Plan	<ul style="list-style-type: none"> (i) Management of Consultations <p>John suggested that it would be helpful to identify a process for the CEG to review. He suggested that the recent Health & Social Care Integration Scheme consultation be used in the first instance to check the process that has been devised. This would provide terms of reference.</p> <p>The group discussed the merits of using a retrospective engagement project against using a current project. The use of a current project would enable influence on consultation/engagement however using a retrospective project would not give an opportunity of engagement for 'real'.</p> <p>AGREED: After much discussion, it was agreed that the recent Health & Social Care Integration Scheme be used as a training exercise only in the first instance.</p> <ul style="list-style-type: none"> (ii) How do we support consultations? Who and What? <p>Reference groups still require to be set up for the engagement process. There was discussion on this and the group agreed that use of any already</p>	

		<p>established groups would be more beneficial than creating new groups.</p> <p>AGREED: It was agreed that the already established Older People's group would be used as a reference group for the Health & Social Care Integration Scheme project. This would provide a useful training exercise in the first instance and help inform for future engagement projects.</p> <p>Overall it was agreed that reference groups need to start being developed now. Training for reference groups was crucial however, there was concern that it could be some time before the reference group was able to put this into action.</p>	
5.	Citizens Panel	<p>(i) Final Report Environmental Services This report had been circulated prior to the meeting and all members of the group advised to send any comments direct to Amanda at (amanda.walker@moray.gov.uk)</p> <p>(ii) Trading Standards Proposal – Use of Citizens Panel Members of the group are asked to advise Amanda Walker directly (amanda.walker@moray.gov.uk) of any comments on this proposal and whether use of the Panel is acceptable.</p> <p>John highlighted again these reports to the group and asked that they respond directly to Amanda.</p>	
6.	Consultations	<p>Alastair advised of the current Findrassie Master Plan that covers land identified in the Local Plan 2008 to the north of Elgin, allocated for up to 1500 houses. Members of the community council had been invited to attend a workshop on 22 April 2015 in St Giles church which would be led by consultants appointed by Pitgaveny Estates, landowners. The format of the workshop is likely to include a short presentation followed by series of focus groups looking at issues such as master planning, landscape, transportation and civil engineering. This event will be followed by an open drop in event for the public on Thursday 23 April. Alastair advised that there was a strong representation on the night however there was too little time allowed to study the plans properly and he fed this back to the consultants. Following this feedback, the consultants offered to attend a special meeting of the Elgin CC and</p>	

		<p>provide copies of the plans and all other information from the evening. This meeting is on 11 May 2015 and will provide the opportunity to study, discuss and agree a formal response to the consultation.</p> <p>Alcohol and Drug 10 Year Strategy – Anita advised that, to her knowledge, this had not been circulated for consultation to community councils or area forums and, additionally, very tight timescales for response. After discussion it was agreed that all communities were affected in some way by this and concern was mentioned about the apparent lack of wide consultations. This could be used as an example that highlights the general problems around consultation for organisations.</p> <p>AGREED: Councillor Cree to pursue (had been raised during Item 3)</p> <p>Irena mentioned a Sensory Consultation which did not cover over 65s – this appears to miss out a big portion of consultees.</p> <p>General discussion in respect of consultation raised the following points:</p> <ul style="list-style-type: none"> • If organisations don't received a consultation, then they do not have the choice of whether to respond or not • If an organisations feeds into the CEG, at least we can help co-ordinate • Consultation List – this has been tried however it has been very challenging. There is a link for consultations on the Moray Council website at www.moray.gov.uk then select C from the A-Z, Consultations. 	SC
7.	AOCB	<p>Irena advised that £5million National Lottery funding was made available for research to build better evidence about approaches that enable disabled people to live independently and giving a greater voice to decision which affect them; applications were invited from across the UK. Scotland has been successful in securing £800,000 plus expenses through Inclusion Scotland. This is the first time that research has been done by disabled people for disabled people and is a unique opportunity for us all to be involved in planning for the future. The research will focus on independent living.</p>	

		Launch date is set for 1 September 2015. Irena will update as further information becomes available. If anyone has any ideas please feedback to Irena.	
8.	Next Meeting Date	The next meeting will be held on Tuesday 23 June 2015 at 10.00am in Meeting Room 1, Council Annexe Building.	