

SOA Local Delivery Action Plans 2010-11 – Quarter 4 Community Planning Board Key Actions

Community Planning Board Efficiencies		
Title	Due Date	Progress
The community planning partnership will deliver positive outcomes and be accountable to the community	31 Mar 2011	92 %
Agencies will work together and individually to improve services	31 Mar 2011	89 %

SOA Local Delivery Action Plans 2010-11 – Quarter 4 Community Planning Board Milestones

Community Planning Board Efficiencies Agencies will work together and individually to improve services

Milestone	Milestone Due Date	Milestone Note	Progress
Complete review of Local Delivery Action Plans 2010-11	30 Jun 2010	LDAPs 2010-11 have been approved in principle by the CP Board and remitted to Stat Partners to consider for more partnership actions.	100 %
CP Stat Partners regularly review savings proposals and explore ways to share resources.	30 Jun 2010	CP stat partners discussed budget proposals at meeting in Sept.	100 %
CP Stat Partners regularly review savings proposals and explore ways to share resources.	30 Sep 2010	Community Planning Statutory partners exchanged general budget proposals at the meeting in September. Partners' options and comments are incorporated into the Citizens' Panel survey and participatory budgeting project.	100 %
Strengthen scrutiny of Single Outcome Agreement through aligned structure	31 Oct 2010	Review of alignment complete	100 %
CP Stat Partners regularly review savings proposals and explore ways to share resources.	31 Dec 2010	Partners were formally asked to comment on the council's budget options. Police participated in the Participatory Budgeting site.	100 %
Review Local Delivery Action Plans for 2011-12	31 Mar 2011	Lead Officers are working on the update of the LDAPs. W&F will be linked to economic strategy to be completed in May. Smarter groups are reviewing to April in May. S&S are currently being reviewed. It is expected that these will be completed by June 2011.	25 %
CP Stat Partners regularly review savings proposals and explore ways to share resources.	31 Mar 2011	CP Stat Partners reviewed budget position at meeting in March. Community Planning Partners have met regularly during the year and have continued to discuss savings and shared resources. Police and Council have worked together on the Budget Challenge project to engage the community, partnerships and young people in the budget saving exercise. It is hoped that in 2011-12 more partners can contribute to the Budget Challenge project.	100 %

Community Planning Board Efficiencies The community planning partnership will deliver positive outcomes and be accountable to the community

Milestone	Milestone Due Date	Milestone Note	Progress
Establish contribution of each operational group supporting each of	30 Jun 2010	Final report on operational groups with recommendations was reported to CP Board on 16 Sept	100 %

the strategic groups in relation to the Single Outcome Agreement			
Strategic Assessment produced for Safer and Stronger	30 Jun 2010	Safer & Stronger strategic assessment complete. Risk register developed from the strategic assessment was submitted for monitoring to the CP Stat partner meeting in June. SOA priorities identified for 2010-11 and incorporated into LDAPS.	100 %
Establish a criteria for the management of operational groups within the CPP	30 Jun 2010	Criteria agreed by CP Board.	100 %
Short leet the companies for the PB project	30 Jun 2010	Short leet for tender complete	100 %
PB contract awarded & development begins	30 Sep 2010	PB site launched in Nov	100 %
Strategic Assessment produced for Smarter	31 Aug 2010	Strategic assessment now complete, risk assessment complete and reported to theme group.	100 %
Produce PPR for SOA	31 Aug 2010	Monitoring statements and PPR submitted to Government by their deadline of 30 Sept. It is also on the CP website.	100 %
Submit a draft scheme of delegation for Community Planning Partnership	30 Sep 2010	Delegation scheme/governance for RAF Task force submitted to CP Board on 31 March	100 %
Submit a draft Performance Management Framework/Public Performance Reporting Strategies	30 Sep 2010	On an operational level performance is reported to the CP Board on a quarterly basis and the annual PPR document is submitted to the Scottish Government by their deadline of 31 Sept. These operational duties have been agreed by the CP Board. However an overall document outlining the performance management framework and PPR has not been compiled.	70 %
PB project operational	30 Nov 2010	Participatory Budgeting site went live in November.	100 %
Review pilot of alignment of Community Planning Partnership and Committee	31 Oct 2010	2 cycles of the pilot alignment have been completed and a review of the pilot has been carried out. Another cycle will take place for April - June as well as a workshop to consider the proposals arising out of the review. At the end it is hoped that the alignment will provide both engagement and scrutiny across the partnership as well as a better understanding of the structures.	100 %
Strategic Assessment produced for Greener	31 Dec 2010	Greener Strategic Assessment complete	100 %
Evaluate PB project	31 Jan 2011	Overview of the evaluation project submitted to Scottish Government for them to carry out. The PB (Budget Challenge) project was completed in November. It received around 200 hits and reached its target audience of under 25s. A revised version of the site will be undertaken in 2011-12.	100 %
Review Risk Register for 2011-12	28 Feb 2011	The Risk Register is regularly monitored and actions arising out of it are addressed. One example is the Community Planning Board's active involvement in the Response Plan for RAF changes developed by the Task Force.	100 %
Strategic Assessment produced for Wealthier and Fairer	31 Mar 2011	As HIE are currently in the process of updating the Moray 2020 strategy it has been decided to wait until this is complete before carrying out the Wealthier and Fairer strategic assessment. This is expected to be complete by August 2011. The Healthier strategic assessment has been started and is expected to be complete by June 2011.	15 %